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Cyfarwyddiaeth y Prif Weithredwr / Chief Executive's Directorate

Deialu uniongyrchol / Direct line /: 01656 643148 / 643694 / 643513

Gofynnwch am / Ask for: Democratic Services

Dyddiad/Date: Wednesday, 5 August 2026

Dear Councillor,

LICENSING SUB-COMMITTEE A

A meeting of the Licensing Sub-Committee A will be held Hybrid in the Bridgend County Borough Council Level 4 Conference Room, Civic Offices, Angel Street, Bridgend, CF31 4WB / remotely via Microsoft Teams on **Tuesday, 11 August 2026 at 10:00.**

AGENDA

1 Apologies for Absence

To receive apologies for absence from Members.

2 Declarations of Interest

To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008.

3 Approval of Minutes

3 - 10

To receive for approval the Minutes of the 21/04/2026 & 16/06/2026

4 Urgent Items

To consider any items of business that by reason of special circumstances the chairperson is of the opinion should be considered at the meeting as a matter of urgency in accordance with the Procedure Rules set out in the Constitution.

5 Exclusion of the Public

The minutes/reports relating to the following items are not for publication as they contain exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation)(Wales) Order 2007.

If following the application of the public interest test the Committee resolves pursuant to the Act to consider these items in private, the public will be excluded from the meeting during such consideration.

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| 6 | <u>Approval of Exempt Minutes</u> | 11 – 18 |
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To receive for approval the exempt Minutes of the 21/04/2026 and 16/06/2026.

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| 7 | <u>Grant of a Hackney Carriage and Private Hire Driver's Licence</u> | 19 - 36 |
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| 8 | <u>Grant of a Hackney Carriage and Private Hire Driver's Licence</u> | 37 - 46 |
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| 9 | <u>Disciplinary Hearing for a Private Hire Operator</u> | 47 - 82 |
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Note: This will be a Hybrid meeting and Members and Officers will be attending in the Civic Offices, Angel Street Bridgend / Remotely via Microsoft Teams. The meeting will be recorded for subsequent transmission via the Council's internet site which will be available as soon as practicable after the meeting. If you would like to view this meeting live, please contact cabinet_committee@bridgend.gov.uk or tel. 01656 643148 / 643694 / 643513 / 643159.

Yours faithfully

K Watson

Chief Officer Legal, Regulatory and Electoral Services

Councillors:

A R Berrow
S J Bletsoe
O Clatworthy
RJ Collins
M Lewis
J Llewellyn-Hopkins
J E Pratt

MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE A HELD HYBRID IN THE COUNCIL CHAMBER - CIVIC OFFICES, ANGEL STREET, BRIDGEND, CF31 4WB ON TUESDAY, 21 APRIL 2026 AT 10:00

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Present

Councillor M Lewis – Chairperson

A R Berrow

O Clatworthy

Present Virtually

S J Bletsoe

J E Pratt

Officers:

Kirsty Evans
Mark Galvin
Katie Wintle
Michael Pitman

Team Manager - Licensing
Senior Democratic Services Officer - Committees
Lawyer
Technical Officer – Democratic Services

104. Apologies for Absence

Decision Made	Apologies for absence were received from Councillors R Collins and J Llewellyn-Hopkins
Date Decision Made	21 April 2026

105. Declarations of Interest

Decision Made	None
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This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg

Date Decision Made	21 April 2026

106. Approval of Minutes

Decision Made	<u>RESOLVED:</u> That the minutes of a meeting of the Licensing Sub-Committee A dated 22 January and 24 February 2026 and the minutes of a meeting of the Licensing Act 2003 Sub-Committee A, be approved as a true and accurate record.
Date Decision Made	21 April 2026

107. Grant of Hackney Carriage Vehicle Licence

Decision Made	The purpose of this report submitted by the Team Manager - Licensing was to ask Members to determine an application for the grant of a private hire vehicle licence which falls outside of the Licensing Committee's age policy guidelines. This vehicle was previously licensed as a hackney carriage, but the licence expired on 6 March 2026, and the proprietor failed to renew the licence. The proprietor has advised that the vehicle was not ready for testing and was waiting to be repaired, which is why the licence was not renewed. Details of the application received from Forge Travel Ltd, were contained in paragraph 3.1 and Appendix A of the report. Information on age policy guidelines were also detailed in the report. The Council's age policy for vehicles was that if the age of the vehicle subject of the application was over 5 years old, following its first registration, then the application had to be brought before a meeting of the Sub-Committee. In the case of this vehicle, the age of it was 6 years old. Members then retired from the meeting to inspect the vehicle.
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	Upon the meeting reconvening, the Team Manager – Licensing confirmed that the current mileage of the vehicle was 248,811. The applicant when asked, confirmed that he did not continue with the vehicle being licensed previously, due to the fact that it was not roadworthy and that he had to await for specific main component parts, in order to look to steps make an application to re-licence the vehicle. The Sub-Committee noted that the vehicle would be tested twice a year and had a current MOT. Members then retired to consider the application further and upon their return, <u>RESOLVED:</u> The Sub-Committee granted the application for a new vehicle license for vehicle registration number HY20 MDE, subject to the vehicle passing a new MOT.
Date Decision Made	21 April 2026

108. Grant of Hackney Carriage Vehicle Licence

Decision Made	The purpose of this report submitted by the Team Manager - Licensing was to ask Members to determine an application for the grant of a private hire vehicle licence which falls outside of the Licensing Committee's age policy guidelines. This vehicle was previously licensed as a hackney carriage, but the licence expired on 6 March 2026, and the proprietor failed to renew the licence. The proprietor has advised that the vehicle was not ready for testing and was waiting to be repaired, which is why the licence was not renewed. Details of the application received from Forge Travel Ltd, were contained in paragraph 3.1 and Appendix A of the report. Information on age policy guidelines were also detailed in the report. The Council's age policy for vehicles was that if the age of the vehicle subject of the application was over 5 years old, following its first registration, then the application had to be brought before a meeting of the Sub-Committee. In the case of this vehicle, the age of it was 7 years old.
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109. Urgent Items

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110. Exclusion of the Public

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	Order 2007. Following the application of the public interest test the Committee resolved pursuant to the Act to consider these items in private, with the public being excluded from the meeting during such consideration.
Date Decision Made	21 April 2026

111. Approval of Exempt Minutes

Decision Made	<u>RESOLVED:</u> That the exempt minutes of a meeting of the Licensing Sub-Committee A dated 22 February 2026, be approved as a true and accurate record.
Date Decision Made	21 April 2026

112. Disciplinary Hearing

Decision Made	This decision is exempt in accordance with Minute 110 above.
Date Decision Made	21 April 2026

To observe further debate that took place on the above items, please click this [link](#)

The meeting closed at 11.10 am.

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MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE A HELD HYBRID IN THE COUNCIL CHAMBER - CIVIC OFFICES, ANGEL STREET, BRIDGEND, CF31 4WB ON TUESDAY, 16 JUNE 2026 AT 11:00

Present

Councillor M Lewis – Chairperson

A R Berrow

S J Bletsoe

O Clatworthy

Present Virtually

J E Pratt

Officers:

Kirsty Evans
Mark Galvin
Michael Pitman
Samuel Pitchford

Senior Licensing Officer
Senior Democratic Services Officer - Committees
Technical Support Officer – Democratic Services
Licensing Lawyer

113. Apologies for Absence

Decision Made	Apologies for absence were received from Councillors J Llewellyn-Hopkins and R Collins.
Date Decision Made	16 June 2026

114. Declarations of interest

Decision Made	There were no declarations of interest.
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This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg

Date Decision Made	16 June 2026

115. Urgent Items

Decision Made	There were no urgent items.
Date Decision Made	16 June 2026

116. Exclusion of the Public

Decision Made	<u>RESOLVED:</u> The reports relating to the following items are not for publication as they contain exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation)(Wales) Order 2007. Following the application of the public interest test the Committee resolved pursuant to the Act to consider these items in private, with the public being excluded from the meeting during such consideration.
Date Decision Made	16 June 2026

117. Grant Of A Hackney Carriage and Private Hire Driver's License

Decision Made	This decision is exempt and therefore not open to the public
Date Decision Made	16 June 2026

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118. Disciplinary Hearing – Mr Robert Sheldon

Decision Made	This decision is exempt and therefore not open to the public.
Date Decision Made	16 June 2026

119. Disciplinary Hearing – Mr Richard Hutchings

Decision Made	This decision is exempt and therefore not open to the public.
Date Decision Made	16 June 2026

To observe further debate that took place on the above items, please click this [link](#)

The meeting closed at 11:05.

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of the Local Government Act 1972.

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